



PRRA – Boat Usage Procedures



Introduction

In order to insure safety of all rowers and proper protection of all club equipment, all rowers, coxswains, and coaches are expected to adhere to these procedures. High school coaches are responsible for familiarizing their rowers with the procedures and enforcing them.

Rowers and coaches should refer to the published Boating Priorities when selecting equipment to row. Rowers and coaches should comply with PRRA Accident Reporting Procedures for reporting any damage to club equipment.

Boat Usage

1. When all rowers are present, and a boat is selected in accordance with Boating Priorities, the boat should be signed out in the appropriate log book (on the boathouse desk).
2. If needed, obtain lights and cox box, signing out for this equipment at the storage desk.
3. Matching oars according to the color coded tape, should be moved to and placed carefully on the dock. Note the rack from which the oars are taken so they may be returned to the proper rack.
4. Insure that slings are set up outside the boathouse for boat inspection before and after rowing and for washing of the boat after rowing.
5. All rowers should participate at all movements of the boat (i.e. from boathouse storage rack to slings, etc.). The coxswain (or bow rower for uncoxed boats) should direct the movement of boats. Movement should be slow and deliberate to avoid any contact of the boat or its riggers with neighboring boats or boathouse structure.
6. The boat should be placed in slings before and after each row to confirm that the boat is in good rowing conditions and make necessary adjustments to minimize time on the dock. Only then the boat should be moved to the dock.
7. Once on the water, all club boats should stay on the right side of the river and travel no further than the Railroad Bridge to the north, and Kearny boathouse to the south.
8. Upon return to the dock, the rowers (and coxswain) should carefully remove the boat from the water and carry it to the slings in front of the boathouse. Oars should be picked up after the boat is in the sling to minimize time on the dock.
9. Rowers are responsible for washing and wiping down each boat after each use, as well as to inspect the boat for any damages / problems incurred during the row. It should then be returned to the boathouse rack, slowly and deliberately carried by all rowers and directed by the cox / bow rower.
10. Lights and cox box should be returned to the equipment desk, plugged in to charge and signed in. Any problems should be reported in the equipment log.
11. Oars should be returned to the racks from which they were taken. Sculling oars should be paired with their mates.
12. Sign the boat back in on the same log book line as it was signed out on. Note any problems experienced with the boat in the “Comments” column – and fill out an accident / damage report if needed.
13. Before leaving the boathouse area, all rowers should return to the dock and retrieve water bottles, clothing and all other items left on the dock; if you are the last person ensure that the door is closed and locked.

IMPORTANT: If any damage to the boat has been found either in the inspection before or after the row – or an accident happened - rowers and coach are responsible for reporting such damage in accordance with PRRA Accident Reporting Procedure. Specifically, if the boat deemed unusable please contact immediately equipment@prra.org, programs@prra.org and president@prra.org.

Please refer any questions on these procedures to the PRRA Equipment Committee (equipment@prra.org).



PRRA – Launch Usage Procedures



Launch Usage

1. Only coaches who are properly licensed are permitted to use PRRA launches. A copy of the boating license should be submitted to PRRA council ahead of time.
2. Coaches are responsible for selecting the launch they will use in accordance with the published priorities for launches. The launch should be signed out (just like a boat) in the appropriate log book on the boathouse desk.
3. A proper inspection (enough gas in the tank, proper equipment in the launch, and the drain plug is seated) is mandatory before the launch is moved to the water.
4. At least three rowers should control the movement of the launch on the dolly to the dock, and lifting of the launch into the water.
5. At the conclusion of the practice session, at least three rowers should carefully remove the launch from the water on to the dolly and return it to the boathouse.
6. Before the launch and dolly are moved into the boathouse, the launch and all equipment should be inspected and the equipment properly and neatly stowed in the launch. The plug should be removed if there is water to be drained, then reseated. Dirt or debris including water bottles and clothing should be cleaned and removed from the launch.
7. The launch should be signed in on the same log book line as it was signed out on. Note any problems or malfunctions in the “Comments” column, and report them to equipment@prra.org.

IMPORTANT: If any damage to a launch has been found either in the inspection before or after the row – or an accident happened – launch drivers and coach are responsible for reporting such damage in accordance with PRRA Accident Reporting Procedure. Specifically, if the launch deemed unusable please contact immediately equipment@prra.org, programs@prra.org and president@prra.org.